

Brooklet Community Church

Job Title: Director of Youth & Family Ministries

Location: Brooklet Community Church

Reports To: Senior Pastor

Job Type: Full Time

OBJECTIVES:

1. To lead the Youth Ministry (6th - 12th grade) helping them grow and mature in their Christian faith through discipleship, ministry, service and fellowship.
2. Assist the Senior Pastor in discipleship and shepherding of the existing and future BCC members.
3. To support the mission and ministry goals of the Brooklet Community Church in this ministry.

ACCOUNTABILITY:

The position will report directly to the Senior Pastor with assistance from Staff Pastor Parish Relations Committee (SPPRC). A SPPRC liaison will be appointed annually. Periodic performance evaluations will be conducted. The Youth Director is also required to stay in close communication with the Youth Council and the Chair of that committee.

KEY RESPONSIBILITIES:

1. Work with the Senior Pastor, church staff and leaders to advocate for all youth and their families (current and rising) to ensure that strong relationships are formed and maintained.
2. Create and maintain youth rosters with all current contact information (current and rising youth).
3. Enlist, train and certify volunteers / counselors according to BCC policies.
4. Direct counselors and volunteers to select and provide Sunday School, Bible Study and Discipleship opportunities for Youth and their immediate families. Utilize counselors and volunteers to create developmentally appropriate large and small group experiences.
5. Collaborate with the different ministries inside the church (youth, children, music, evangelism, etc.) to plan intergenerational and family activities. Including but not limited to: regular meetings, choir, special events, retreats, VBS, fundraisers, prayer breakfasts and mission projects.
6. Promote Christian service through age-appropriate mission and evangelism projects.
7. Work with the Communication Committee to promote and deliver the programs and activities of BCC through all forms of communication such as social media, church newsletter (Steeple Story), Remind App, etc.
8. Plan, promote and coordinate fundraisers.
9. Establish some regular office hours as determined by the Senior Pastor, but it is essential to be visible within the community where connections can be made with youth and families (sporting events, FFA, 4-H, community events, etc.).
10. Actively participate in:
 - a. Church staff meetings (weekly)
 - b. Youth/Children Councils (monthly)
 - c. Administrative Council (quarterly)
11. Continue leadership and faith training.
12. Other duties as assigned.

QUALIFICATIONS:

1. Honor the Christian faith, and the purposes of BCC's mission and vision.
2. Previous experience with youth ministry (some capacity).
3. Degree, certification and/or Christian education preferred, but not required.